



Wire Authorization Form

Name: _____

Property Address: _____

This letter serves as authorization for the transfer of funds by federal fund wire to my bank account as detailed below:

Bank Information:

Bank/Credit Union Receiving Wire: _____

Names(s) on the Account: _____

ABA/Routing #: _____

Account #: _____

Special Instructions: _____

Wiring of funds by Neel, Robinson & Stafford, LLC ("NRS") is an accommodation to you, not an obligation of NRS. NRS reserve the right to disburse funds by escrow check rather than wire transfer at its sole discretion.

By making this request, I acknowledge that I have independently verified the information provided for processing the funds. I understand that NRS will reply upon the information I provide to send the wire; and, I agree to hold harmless, release and indemnify NRS from any and all losses associated with or caused by the transfer of such funds according to these instructions, including reasonable attorney fees.

I understand that the receiving financial institution may charge a fee associated with the wire and such fees are my responsibility to pay.

I agree to pay a wire fee to NRS.

(Electronic signatures will not be accepted)

X _____ (Signature) Date: _____
(Print Name)

X _____ (Signature) Date: _____
(Print Name)

FOR INTERNAL PURPOSES ONLY BELOW THIS LINE

Party(ies) Present at Closing: _____

Party(ies) Not Present at Closing: _____

If Party(ies) not present at closing, wiring instructions must be independently verified via telephone conversation prior to wiring funds. Please confirm:

ID's obtained at time wiring instructions received and attached: _____

Party was contacted by phone number obtained from: _____

Name of the party contacted: _____

Date party was contacted: _____

Closer Signature: _____

Attorney Signature: _____

Neel, Robinson & Stafford, LLC
5555 Glenridge Connector
Suite 400
Atlanta, GA 30342
Contact: Samantha Baker
Phone: 404-459-9600 Fax: 866-311-9326 • Email: virgent@nrs.law

**NEEL, ROBINSON & STAFFORD, LLC (NRS ATTORNEYS) WIRING
INSTRUCTIONS**

ABA ROUTING NO.: 061000104
SUNTRUST BANK
MAIL CODE GA-ATL-0287
ATLANTA, GA 30303

ACCOUNT NO.: 1000191459527
NAME ON ACCOUNT: **NEEL, ROBINSON & STAFFORD, LLC, IOLTA, ESCROW**

For Incoming International Wires Only:

If you are wiring from out of the country please reference swift code: SNTRUS3A

FOR PROPER CREDIT, PLEASE REFERENCE THE FOLLOWING ON THE WIRE TRANSFER: (1) SENDER'S NAME (2) BUYER OR BORROWER'S NAME, AND (3) PROPERTY ADDRESS.

FREQUENTLY ASKED QUESTIONS:

1. Do I have to wire or can I send an ACH transfer?

**ACH TRANSFERS ARE NOT PERMITTED.
THEY WILL BE REJECTED FROM OUR ACCOUNT.**

2. Can I wire online?

We strongly suggest you go to a branch of your bank. Very often online transfers are delayed or the bank converts online transfers to ACH credits. WE CANNOT ACCEPT ACH and this could delay your closing on average 2-4 days while the money is reapplied to your account

3. How much should I wire?

We will provide final numbers once we have an approved closing statement from your lender. If you need to wire prior to that time, please consult your Good Faith Estimate. We suggest you pad the wire to make sure you wire enough if you are relying on the GFE

4. What happens if we do not close?

We will wire the money back to the same account we received it from once you give us wiring instructions from your bank.

5. When should the wire be sent?

Most wires take about 4-6 hours. However, we suggest you arrange for the wire to be sent 1 business day prior to closing to insure it is received on time. If you are sending from a brokerage account, it can often take 72 hours from the time you request it. Please check with your brokerage as to their requirements.

6. Any other instructions?

Please reference your name and property

We will not take personal checks

Cashier's/Official checks may be accepted for a very small amount-please check with us if you do not think you wired enough

DUE TO RECENT REPORTS OF ATTEMPTED FRAUD INVOLVING THE HACKING EMAIL ACCOUNTS AND THE MISDIRECTION OF WIRED FUNDS, PLEASE PHONE OUR OFFICE IMMEDIATELY IF YOU RECEIVE ANY DEVIATIONS FROM OR REVISIONS TO THE WIRING INSTRUCTIONS CONTAINED HEREIN.